

PREMIUM



Installation & Operating Instructions

AQP-WCS-FBOT4
Executive Filtered Water Cooler
Cold / Room



Premium Selection

Congratulations on your purchase of an AquaPort Executive Filtered Water Cooler

This unit is easy to install and provides great tasting chilled and ambient filtered water.

Note: Please read through the instructions carefully before using or installing the product and ensure that the manual is kept in a safe place for future reference.

The system must be properly installed and located in accordance with the installation instructions before it is used.

**During the set up of this product if you have any questions / comments / issues DO NOT RETURN TO STORE.
For service and technical advice on this product, free call 1300 764 325.**

CUSTOMER HOTLINE: 1300 764 325

Register your warranty online at www.aquaport/warranty

By registering your warranty online you will be automatically entered into our monthly prize draw.

AquaPort Corporation Pty Ltd

PO Box 81 Findon SA 5023 Australia

Telephone: 1300 764 325

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N 23934

Electrical Requirements:

Australia / New Zealand 240V / 230V 50Hz

Due to manufacturing alterations product may vary slightly from the pictured.

WATER QUALITY

Caution: Do not use with water that is microbiologically unsafe or with water of unknown quality without adequate disinfection before or after the system. This unit should only be used with water that has been adequately chlorinated or disinfected. For use with ambient water only.

OPERATION CONDITIONS AND SAFETY PRECAUTIONS

- All components need to be installed in accordance with the user manual instructions for correct performance of unit.
- Do not filter hot or boiling water through the unit.
- Do not leave water in the water filter bottle for extended periods of time. If water has been left in the water filter bottle for an extended period of time we recommend that you empty the water filter bottle and repeat the steps in the Operation Instruction section.
- Never clean with scouring powders or abrasives.
- Keep the product away from direct sunlight.
- Please disassemble and clean the unit every 1-2 months.

Sanitising sachet packs are available from Aquaport on 1300 764 325 or online at www.aquaport.com.au should you choose to purchase them.

- Replace filter cartridge every 600 litres or 6 months, whichever occurs first, or whenever you detect a change in taste, odour or a decrease in flow.
- You may see small amounts of black particles at times; these are small pieces of carbon from the filter. These carbon particles are food grade and are not harmful. They will not impair the performance of your filter or unit.



- Ventilation – The water cooler air vents must not be obstructed at any time, air flow is required for unit to operate effectively. Place unit in a flat well-ventilated location at least 100mm from wall or other Appliances.
- This appliance is not intended for use by persons (including children) with reduced physical, sensory or mental capabilities, or lack of experience and knowledge, unless they have been given supervision or instruction concerning use of the appliance by a person responsible for their safety. Children should be supervised to ensure that they do not play with the appliance.
- To protect against fire, electric shock and personal injury, do not immerse cord, plugs, or appliance in water or other liquids.
- Do not let the water cooler cord hang over edge of table or counter, or touch hot surfaces.
- If the supply cord is damaged, it must be replaced by the manufacturer, its service agent or similarly qualified persons in order to avoid a hazard.
- Unplug unit from outlet when not in use and before cleaning.
- Do not operate any appliance with a damaged cord or plug or after the appliance malfunctions, or has been damaged in any manner.
- Return appliance to the nearest authorized service facility for examination, repair or adjustment.

- The use of accessory attachments not recommended by the appliance manufacturer may result in fire, electric shock or personal injury. Warranty will be void.
- Do not use outdoors.
- Do not use appliance for other than intended use.
- This appliance should always be used in conjunction with a safety switch.
- Ensure unit is properly grounded.
- A power outlet is required to operate the water cooler.
- Do not immerse water cooler base in water or try to disassemble.
- Do not lay water cooler on its side, always keep upright.

For best performance, do not place the unit near an oven, heater, direct sunlight or any other heat source

SPECIAL PRODUCT INSTRUCTIONS

This appliance is designed for either household or personal use.

Each model is designed to supply a certain maximum number of servings per hour. Please consult with your sales representative or our website for the proper Aquaport unit for your specific needs.

Any servicing other than cleaning and user maintenance will violate the terms of this WARRANTY and warranty will be void.

SYSTEM SPECIFICATIONS

Filtered Water Cooler System Specifications

System Specifications	AQP-WCS-FBOT4 Executive Filtered Water Cooler
Input Cooling	85 W / 0.8 A
Cold Water Capacity	Up to 2 litres per hour
Electrical Requirements	240V 50 Hz
Filter Replacement Model	AQP-FCR-Q
Filter Cartridge Flow Rate	100 – 400 ml/min
Filter Cartridge Life	600 litres (6 months) *
Filter Bottle Capacity	13 litres
Bottle Filtered Water Capacity	6.5 litres
Filter Reduction Capabilities	Chlorine, Taste & Odour, Lead & Copper

* Whichever occurs first.

INSTALLATION INSTRUCTIONS

A. Component identification and content check list:

Model AQP-WCS-FB0T4 - Executive Filtered Water Cooler

Ref	Description	Qty
Cartridges		
1	Filter Cartridge	1
Main Components		
2	Filter Bottle Lid	1
3	Filter Counter (located inside top of lid)	1
4	Unfiltered water chamber	1
5	Filtered water chamber	1
6	Universal Float Valve	1
7	Cold Tap	1
8	Room Tap	1
9	Drip Tray	1
10	Power Plug Cord	1
11	Power Switch	1
12	Fuse Holder	1
13	Thermostat	1
14	Carry Handle	1



B. OPERATION INSTRUCTIONS

The Aquaport Executive Filtered Water Cooler is easy to install and provides great tasting filtered water.

Always closely supervise children around this appliance.

If the supply cord is damaged, it must be replaced by the manufacturer, its service agent or similarly qualified persons in order to avoid a hazard.

The Aquaport Executive Filtered Water Cooler has been rated to provide a limited number of servings per hour. On average you should be able to receive 2-4L of cold water within 1 hour. Higher ambient temperature will affect its performance.

The water cooler thermostat has been set by the manufacturer and does not need to be adjusted. Do not adjust the thermostat unless advised by Aquaport. Unauthorised adjustment or modification to the unit will void the warranty.

Do not hesitate to contact our Customer Care Service line on 1300 764 325 or aquaport@aquaport.com.au

Note: Do not turn the water cooler ON until the following instructions have been followed.

1. Wash all water filter bottle parts (except filter cartridge) with warm soapy water and rinse out thoroughly.
2. Remove Filter Cartridge (1) from plastic then immerse filter in ambient water for 20 minutes. Shake cartridge under water to remove excess carbon particles.
3. Wash the water cooler stainless steel tank with warm soapy water and rinse out thoroughly.

Note: Sanitising sachet packs are available from Aquaport on 1300 764 325 or online at www.aquaport.com.au

4. Screw the Universal Float Valve (6) onto the bottom of the Filtered Water Chamber (5). Screw in clockwise direction.

Note: Do not over tighten.

5. Mount the Filtered Water Chamber (5) vertically onto the water cooler. Make sure water filter bottle is sitting firmly in place.
6. Screw the Filter Cartridge (1) into the Unfiltered Water Chamber (4).
7. Mount the Unfiltered Water Chamber (4) into the Filtered Water Chamber (5) Pour water into the Unfiltered Water Chamber.



Note: Do not overfill Unfiltered Water Chamber and allow time for water to filter through the filter into the Filtered Water Chamber.

8. First filtration will take longer than subsequent. Allow time for the water to filter through the filter cartridge and flow into the water cooler tank.
9. Place Filter Bottle Lid (2) onto the top of the water filter bottle.
10. Hold the button on the filter counter (3) for a few seconds to set filter replacement count down.
11. Check to make sure water is running out of both taps. Insert water cooler Power Plug Cord (10) to the wall socket and turn the Cooling Power Switch (11) located at the rear of the unit ON.
12. When the unit is turned on for the first time, allow the unit to cool the water for 1-2 hours before dispensing cold water.

Note: Only filter ambient water through water filter bottle.

C. EXECUTIVE FILTERED WATER COOLER NOT USED FOR LONG PERIODS

If the Aquaport Executive Filtered Water Cooler will not be used for a long period of time, turn the unit off from the rear power switch and unplug from the wall socket. Remove the water filter bottle from the unit and clean with warm soapy water. Flush the water cooler; drain all water from the taps and dry the unit.

D. SANITATION

The Executive Filtered Water Cooler should be cleaned periodically and filter cartridge should be replaced after 600 litres or 6 months, whichever occurs first, to ensure filters performs as stated.

WARNING: Before cleaning unit turn off power and unplug unit to avoid electrical shock.

Hand wash all components:

1. Turn the water cooler power switch OFF.
2. Remove water filter bottle away from water cooler and place over a sink or basin.
3. Remove water cooler inner dividing plate (or baffle), located inside the water tank. Wash inner dividing plate with warm soapy water and rinse out thoroughly.
4. Wash the water cooler stainless steel tank reservoir and rinse out. Drain all water out through the taps. AVOID GETTING ANY WATER ON THE UNIT.

Note: Sanitising Sachet packs are available from Aquaport on 1300 764 325.

5. Use a soft damp cloth to wipe down the unit.

Note: Do not submerge the unit in water or spray with any harsh cleaning substances.

6. Wash all water filter bottle parts (except filter cartridge), and water cooler inner dividing plate (or baffle), with warm soapy water and then rinse out thoroughly.
7. Remove new filter cartridge from plastic then immerse filter in ambient water for 20 minutes.
8. Reinstall the water cooler inner dividing plate (or baffle) inside the water tank.
9. Proceed with points 4 to 12 in the Operations Instructions replacing the old filter cartridge with the new filter cartridge.

Do not hesitate to contact our Customer Care Service line on 1300 764 325 or aquaport@aquaport.com.au

TROUBLE SHOOTING

BEFORE YOU CALL FOR SERVICE PLEASE REVIEW THE TROUBLE SHOOTING TIPS FIRST.

Problem	Possible Causes	What To Do
Water is leaking between bottle and water cooler at bottom of the Filtered Water Chamber.	Universal float valve not installed correctly.	Please unscrew, and re-screw universal float valve to the valve base located at bottom of the Filtered Water Chamber.
	Float gasket of universal float valve not completely sealing valve base hole.	Push universal float up-wards, check to see if float gasket seals valve base hole completely. If problem persists contact Aquaport.
No water flow through filter cartridge.	Filter cartridges have exceeded its longevity.	Replace filters.
	The water level in filter holder chamber is too low.	Fill Unfiltered Water Chamber with water.
No power.	Unit is not plugged into the wall socket.	Check connection to wall socket.
	Power switch at rear of unit is turned off.	Turn unit on from rear power switch.
	Fuse has blown.	Replace with new fuse.
Not cooling	Unit is not plugged into the wall socket.	Check connection to wall socket.
	Power switch at rear of unit is turned off.	Turn unit on from rear power switch.
	Unit may have been laid down during Transport.	If the unit has been laid down during transport, keep the unit upright for 48 hours before turning on. If still not cooling call customer service on 1300 764 325.

Problem	Possible Causes	What To Do
Water is leaking.	The Unfiltered or Filtered Water Chamber has been overfilled in the water filter bottle.	Remove any excess water that is beyond the lower barrel chamber top.
	Water filter bottle universal float valve not installed properly.	Check and re-install universal float valve
	Water cooler tap is not installed correctly	Ensure the tap is screwed onto the water cooler tightly. If leaking continues contact customer care line 1300 764 325
	Loose hose connection.	Call customer service on 1300 764 325.
No water flow from faucet.	Water filter bottle is empty.	Re-fill filter bottle.
	Air block.	Open both taps until water dispenses from both taps. An air block will only usually occur when the unit is brand new.
	Unit is freezing.	If the cold thermostat has been adjusted then this may cause the unit to over cool and freeze. Reset back to factory setting. If the thermostat has not been adjusted Call customer service on 1300 764 325.
	Filters are blocked in the water filter bottle.	Change filter cartridge in water filter bottle or re-soak the filters to loosen material inside according to the filter instructions.

Problem	Possible Causes	What To Do
Bad taste from cooler.	Filters are old.	Change filters in water filter bottle.
	Unit is brand new.	Flush water from the unit thoroughly for 10 minutes to alleviate taste. If the taste persists drain all water from unit and air for 24 hours with the taps opened before re-filling with water. Call customer service on 1300 764 325.
Excessive noise from unit.	Improper installation.	Turn off unit and ensure the unit is on a solid level surface.
	Damaged during transport.	Call customer service on 1300 764 325

YOUR AQUAPORT 12 MONTH REPLACEMENT WARRANTY

AquaPort warrants this appliance to the first purchaser and subject to the stated conditions:

Warranty covers any defects in material or workmanship in the manufactured product within the first twelve months from the date of purchase.

To make a warranty claim you must call AquaPort on toll free number 1300 764 325 for instructions.

If a product is found to be faulty there is a 90 day return policy from the date of purchase. Product returned to store MUST be accompanied by a valid proof of purchase and Customer Reference number received from AquaPort. Call 1300 764 325.

For warranty claims outside of 90 days from date of purchase, product will be repaired or replaced at our discretion.

Warranty does not cover filter cartridge which is a consumable.

Register your warranty online at www.aquaPort/warranty

By registering your warranty online you will be automatically entered into our monthly prize draw.

Conditions of this Warranty:

1. The warranty covers products that have been fully installed in accordance with the user manual installation instructions.
2. The warranty extends only to repairing or replacing any component that proves to be defective in material or workmanship.
3. The warranty does not cover defects occasioned by misuse, alterations, accidents, or used for other than the intended purpose.
4. The warranty does not cover use of this product where water is microbiologically unsafe or of unknown quality, without adequate disinfection before or after the system.
5. The warranty does not cover damage to the product caused by accident, fire, or floods.
6. Proof of purchase is required for warranty claims. Please keep purchase receipt in a safe place.

To enable us to register your warranty and provide service should a problem occur, we recommend you register your warranty online at **www.aquaPort/warranty**

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